



Northeastern Catholic District School Board

LEAVE FOR POLITICAL APPOINTMENTS

Policy Number: P-2

Authority: 99-085/11-181/15-113/19-10/21-106/24-117

POLICY STATEMENT

The Northeastern Catholic District School Board (NCDSB) is committed to employees who have obligations towards municipal, provincial, and federal governments and agencies.

The NCDSB recognizes that employees who assume or who wish to assume municipal, provincial or national duties, must, on occasion, be absent from work in order to fulfill such duties, as long as such absences do not affect the efficient operation of the Board, its schools, and student success.

REFERENCES

Nil.

DEFINITIONS

Nil.

POLICY REGULATIONS

1.0 GENERAL PROVISIONS

- 1.1 Staff members who are nominated, appointed, and/or elected to government or volunteer organizations will discuss the matter with the Director of Education in advance of any commitments or requests for leave.
- 1.2 Staff member will follow the regular procedures for requests for leaves.

2.0 LEAVE PROVISIONS

- 2.1 Staff members campaigning to become a councilor, mayor or reeve, may, with approval by the Director of Education, be granted a leave without pay for up to five (5) working days, in order that they may work on their election campaign.
- 2.2 Staff members campaigning to become Member of Parliament (Federal) or Member of Provincial Parliament (Provincial) may, with approval by the Director of Education, be granted a leave without cost to the Board for up to twenty-eight (28) school days in order that they may work on their election campaign. Consideration of these requests must include the impact on student success and operational issues.

- 2.3 Once elected, staff members may, with the approval of the Director of Education, be granted a leave without pay, for up to five (5) working days per year if they are a councillor, a mayor or a reeve provided it does not disrupt the operation of the Board.
- 2.4 Once elected, special arrangements for leave may be entered into between the elected employee and the NCDSB. Such special arrangements, and any adjustments to these arrangements, will require the approval of the Director of Education. Any such special arrangements must take into account the work requirements of the NCDSB and the ability to accommodate such special arrangements.